

Spence Chapin

SERVICES TO FAMILIES & CHILDREN

International Inquiry Packet

Spence-Chapin prides itself in providing accurate and transparent information about the international adoption process and this packet is designed to aggregate important program information. Additionally, our team is available by phone, video call, email, webinar and in-person meetings to answer any of your questions.

The following documents, each hyperlinked below, are informational disclosures pertinent to Spence-Chapin's intercountry adoption programs:

- [International Program Grid](#)
- [Adoption Services Contract and Fee Disclosures](#)
 - o Attachment A (Schedule of Fees and Costs) referenced within the Adoption Agreement is specific to program, and specific to whether a family is a “local” family for whom Spence-Chapin will provide the home-based services of home study and post-placement/post-adoption reporting, or whether a family is a “networking” family who resides outside of Spence-Chapin's local service area for whom an agency licensed in their state will provide the home-based services of home study and post-placement/post-adoption reporting.¹ You can access Attachment A [here](#) to review all fee disclosures and fee policies for our international programs.
 - o Attachment B (Complaint Policies and Procedures) referenced within the Adoption Agreement can be found [here](#).
 - o Attachment C (Schedule of Post-Placement/Post-Adoption Reporting) referenced within the Adoption Agreement is specific to program. You can access Attachment C [here](#) to review all post-placement/post-adoption reporting schedules for our international programs.
- List of Supervised Providers
 - o Within each program's Service Plan, Spence-Chapin discloses the Supervised Providers with whom clients can expect to work in the United States and in the child's country of origin. Service Plans for each country and program can be accessed [here](#).
 - o Within each program's Master Fees document (Attachment A within the Adoption Services Contract) Spence-Chapin discloses the usual costs of the services of domestic and foreign Supervised Providers. You can access Attachment A [here](#) to review all fee disclosures and fee policies for our international programs.

¹ Local families are those who live in New York or New Jersey and within 100 miles of Spence-Chapin's headquarters; Spence-Chapin considers all of Long Island to be within its local service area. For networking families, Spence-Chapin will enter into a written agreement with the family's local agency and that agency will provide services to the family as either an Exempted Provider or Supervised Provider of Spence-Chapin.

96.39(a)(b); 96.40(a)(b)

General eligibility and program frameworks for each international program can be found on each country's page on Spence-Chapin's website. Please visit this URL then select the country program you are interested in: <https://spence-chapin.org/international-adoption/>

Additionally, the following information is made available upon request:

1. The number of Spence-Chapin's adoption placements per year for the prior three calendar years, and the number and percentage of those placements that remain intact, are disrupted, or have been dissolved as of the time the information is provided.
2. The number of parents who apply to adopt on a yearly basis, based on data for the prior three calendar years; and
3. The number of children eligible for adoption and awaiting an adoptive placement referral via the agency or person.

Non-Discrimination Statement:

The directors of the Agency and staff of the Agency and any agency representatives are prohibited from receiving preferential treatment in application for and receipt of the Agency's services. Spence-Chapin promotes equal opportunity for all clients by complying with local, state and federal laws and regulations. We do not exclude, deny applicants, or otherwise discriminate on the basis of actual or perceived race, ancestry, color, religion, creed, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic predisposition or carrier status, HIV status, alienage or citizenship status, pregnancy, marital status or partnership status, caregiver status, status as a victim of domestic violence, military status, veteran status, or any other basis protected by federal, state or local laws. Our policies and practices are intended to ensure that all clients are treated equally.

Visit our website to sign up for a free Adoption 101 webinar!

www.spence-chapin.org

Contact our Adoption Team!

Call 212-400-8150

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